



Mail Master™



datum

Datum Filing Systems, Inc.

Rain, sleet,
snow or hail...

Mail Master™ is here
to sort your mail!

No matter what industry you may be in, one thing is consistent throughout them all... you have mail. And whether you're an insurance company getting claims in or a university receiving student applications, you're going to need a way to organize all of that mail.

Introducing Mail Master™



In the design stage, Mail Master™ products are conceived as solutions to issues of efficiency, mail flow, and ergonomics. But the design doesn't stop there! The look and feel of the mail room is also taken into account in the design process. That is why Mail Master™ products are available in the full Datum paint line and laminate options. You can design your Mail Master™ systems to perfectly match the existing decor of your mail room, or use it as the focal point and design your mail room around it!

Durable product, custom configuration, and aesthetically pleasing...
everything you're looking for in mail room organization!

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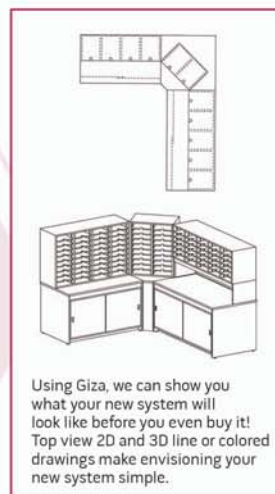
Visit www.datumfiling.com to learn more about Mail Master™



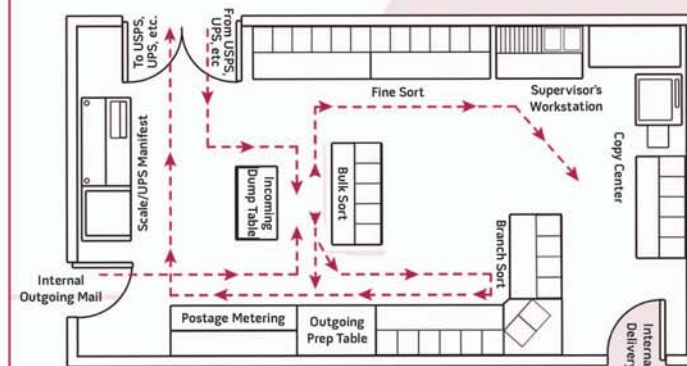
Design a system that fits

Combine sort modules, risers, literature racks, cabinets and tables to create the perfect system to fit your needs. Choose accessories that will benefit your mail room and improve its efficiency.

And we do more than just offer the products. Datum will also design your mail room layout to provide the most efficient flow of mail based on room size and your mail operation requirements. By helping you design your new layout, we can ensure that you get the most value out of your new mail system.



Using Giza, we can show you what your new system will look like before you even buy it! Top view 2D and 3D line or colored drawings make envisioning your new system simple.



Mail Master™ - Datum Filing Systems, Inc.

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A Work Surface with Purpose

Mail Master™ offers an extensive selection of tables designed to fit any storage or work surface need. These tables are perfect for high traffic mail rooms and shipping rooms. Select from optional accessories to customize your table to your exact requirements.

PVC edge is standard on all models. Matching laminate edge available on request.

BC/MBC

Base cabinet tables combine modular flexibility with the storage capacity and appearance of built-in cabinets. These tables come fully equipped with bottom shelf and sliding doors. Both are available in either 30" or 36" fixed height with leveling glides. Optional intermediate shelf also available.

BC style tables are 30" deep (36"D top available).
MBC style tables are 24" deep.



CTA/CMA

Console tables adjust in height from 28" to 36". Side and back panels are 22" high to provide 19" shelf access clearance on models with a bottom shelf. Console tables are compatible with all Mail Master drawer units.

CTA style tables are 30" deep (36"D top available).
CMA style tables are 24" deep.



STA/MTA

Sorting tables are the original Mail Master™ work horses. Select models with shelf and/or doors for use with mailing machines or to provide storage. Shelf clearance is 13". Height adjusts from 28" to 36".

STA style tables are 30" deep (36"D top available).
MTA style tables are 24" deep.



WT/WTM Work Tables

All purpose work tables provide surface space essential to multi-purpose mail centers. Welded steel support frame with chrome plated steel legs at 29-1/2" fixed height.

WT style tables are 30" deep.
WTM style tables are 24" deep.

Sort Modules

Mail Master™ offers the most extensive assortment of sort modules, all designed to ease the flow of any sort function.

Sort module cabinets are 3/4" thermally fused laminate and are equipped with PVC edges and heavy duty painted steel shelves to match. Steel shelf tracks provide shelf adjustment on 1" centers. Modules are available in 19-1/2", 26-1/2", and 31-1/2" heights. Also choose from letter or legal size available in one to six sections wide. Or choose oversized, available in one to five sections wide.

All shelf sizes are manufactured with a unique series of bends that reinforce the steel so shelves won't bend or flex.



Risers

Mail Master™ offers three styles of risers to accommodate a variety of functions and allow flexibility in layout design. Risers may be used under sort modules to allow full use of tabletop workspace. Form an elevated workspace by combining a riser with the optional laminate top.

- The RMP riser is available in 7", 12", 19-1/2", and 26-1/2" heights. Up to 75 inches wide. Made from formed steel.
- The RWT riser is 18" high (custom heights available up to 28"). Made from welded rolled steel.
- The RSR riser is 12" high (custom heights available up to 12") Intermediate supports required for widths over 48". Made from 3/4" laminated wood.



Mail Master™ gives you the ability to completely configure your system to your exact specifications.

Mail Master™ offers a wide range of products and optional accessories to help you customize the look and flow of the system. Below are just a few ways that Mail Master™ achieves customizable mail room perfection.

Accessorize

Mail Master™'s assortment of accessories gives you the ability to completely customize your system to your specific mailroom needs. Choose from overhead Plexiglas display fixtures and doors, optional drawer systems, lock sets and more.

Versatility

Use any combination of Mail Master™ products to create the perfect system. Use sort module and table combos without risers to maximize your sorting space. Or use console tables with just a riser to create more work space in more areas. Configure your system in any combination of parts to perfectly suit your needs.

Durability

From the industry's strongest reinforced steel dividers and shelf tracks to heavy duty fabricated tables and sort modules, Mail Master™ has the strength to be your mail room solution that is built to last.



Colorize

Create a design to match your own style by making use of the full spectrum of Datum's 16 standard paint colors and 13 laminate options. Datum also offers custom colors to ensure a perfect fit for your system, no matter what your mail room looks like.



Maximize

Make use of all available space with a corner unit. This specially designed table provides a workspace for systems that meet at a corner so that no valuable floor space is wasted.

Above unit features CTA style table with storage dividers and bottom shelf, RMP riser with laminate top, CTA style table with drawer unit, RMP risers, sort module with overhead plex display, corner table, sort modules, CTA style table with bottom and intermediate shelves, BC style table with lock set, and free standing rack. All pieces are shown in T56 Tan Metallic paint and M90 Beige Granite melamine.

Modularity

Build what you need for now, and add to it later. Mail Master™ gives you that option. Let us help you design your system from the Mail Master™ selection of sort modules, cabinets, tables, and risers. Available in multiple heights and widths to fit any space efficiently.

Variety

Mail Master™ tables are available in a variety of styles. Choose from open work tables, console tables, base cabinets, open shelf, sliding doors with and without locks, vertical dividers, casters, and an optional adjustable shelf to fit all of your storage needs.

Sorting Made Simple

Mail Master™ offers an array of preconfigured sorting stations to make ordering a system even faster and easier. Choose from any of the following preassembled layouts and begin organizing right away.



Station 1

CTA console tables feature a concealed storage area under tables. Risers under three sort modules may be placed to left or right side of station to fit incoming/outgoing functions. Sort modules provide 194 openings adjustable in 1" increments. Overall height adjusts from 74" to 82". Specify letter, legal, or oversize sort modules.



Station 4

This incoming dump/sort station provides 98 openings plus dump table in step saving L-shaped layout. STA style tables include storage. Height adjusts from 74" to 82". Specify letter, legal, or oversize sort modules.

Station 5

This sort station is made up of a CTA style table with adjustable intermediate shelf for added storage. 12" high riser brings sorting to eye level and keeps entire work surface open. Sort module provides 30 openings. Overall height adjusts from 60" to 68". Specify letter, legal, or oversize sort module.



Station 2

The parcel prep station has a CTA style table, adjustable in height from 48-½" to 56-½", and provides convenient storage for courier packaging with the vertical dividers. Platform holds monitor, printer, and other equipment while still allowing full access to the workspace.



Station 3

For smaller sort stations. STA table provides storage. Laminated 12" high RSR style riser allows full use of work surface. Sort module provides 40 openings. Height adjusts from 66-½" to 74-½". Specify letter, legal, or oversize sort module.



Station 6

Base cabinet style tables provide maximum storage capacity. Includes angled tabletop corner filler. Sort modules provide 90 openings. Overall height is 61½". Specify letter, legal, or oversize sort modules.

Station 7

Features base cabinet style table for maximum storage. 31½" high sort module provides 40 openings. Table height is 30", total height is 61½". Specify letter, legal, or oversize sort module.



Sort it and store it.

The selection of Literature Racks and Bulk Sort Stands from Mail Master™ will help any mail room be efficient and organized. Manufactured with the strength and durability you need, these units are the perfect addition to any mail room.

Literature Racks

These units are comprised of two 31-½" high sort modules on sturdy steel 6" base with leveling glides. Each vertical section provides 20 openings, adjustable in 1" increments. Letter, legal, and oversize models available. Or, ask us to design a literature rack configuration to meet your specific requirements.



Literature Cabinet Rack

This unit is available in 72" or 79" heights. The posting shelf is optional and adds 4" to the overall height of the unit. This shelf serves as a convenient work surface that retracts to conserve space when not in use.

Bulk Sort Stands

Heavy steel racks that are built to hold bulk mail totes. The angled shelves provide easy access to the mail. Make your selection from a variety of table top and free standing models. Available in the full Datum paint line. Totes and bins are sold separately.



Accessories Make The System

Make your Mail Master™ system complete by customizing it with your choice of many different accessories. From locking mechanisms to Plexiglas doors, Mail Master™ has the selection of accessories to complete any system and make it truly unique.

Keyboard Holder

Fully articulating platform mounts under RMP & RWT style risers for stand-up stations.



Tabletop Corner Filler

Use in place of a corner table for L- or U-shaped layouts. Welded steel support frame attaches to adjacent tables.



Intermediate Shelves

Add an adjustable shelf to any BC, MBC, CTA or CMA table to increase storage options and effectively make use of your valuable space.



Plexiglas Doors

Designed for use on open back sort modules. Order one door per vertical section. Chrome hinges and knob.

Storage Dividers

Vertical dividers mounted on a table shelf for storage of large envelopes or flat boxes keeps everything organized and makes work more efficient.



Dividers

All sort modules come equipped with the industry's strongest, most durable dividers. Additional dividers are available. Specify size when ordering.



Mail Tote

Standard USPS size (17"H x 13"W x 18"L) and reinforced construction make this tote ideal for bulk sort stands and general mail carrying use. Color is off white.

Drawer Units

Single box drawer or pencil tray may be used with any Mail Master™ table. Triple box drawer unit and combination box and file drawer unit for use with CTA or CMA tables.



Plexiglas Display Header

Mounts above any sort module to display routing guides. Easy to see, yet out of the way.



Lock Set

May be added to any table with doors for added security.

Dump Rims

6" back and side rims to contain large mail volume. Add to any table. Laminated to match.



Tag Holders

3"L x 1/2"H clear, self adhesive plastic sleeves. Sold in packs of 20. Includes label sheet and printing template.



Task Light

Mounts under RMP & RWT style risers to illuminate work area. Available in 24" or 36" lengths.



Casters

Utilize a set of 4 swivel casters (2 locking) to make any table with a bottom shelf into a mobile sort or work station.

Accessories MailCarts™

Now Your Parcels Are Portable

Mail Master™ offers an assortment of MailCarts™ that are designed to make the transportation of mail around the office simple and efficient. Choose from steel or wire basket carts in a variety of lengths. All carts come with an extensive collection of optional accessories to make customizing your cart as easy as pushing it around.

Steel Mail Carts

Steel mail carts are designed to hold legal hanging file folders on the top and other parcels, such as mailing tubes and boxes, on the bottom. Available in 3 lengths, with choice of casters, and optional locking top for security.



Wire Basket Carts

Wire basket carts carry legal size hanging file folders for easy mail organization on top, with a basket for regular packages on the bottom. Available in 3 lengths, with choice of casters, and optional hanging file folder basket for the bottom of the cart.

EC-1 (Extracting Cart)

The EC-1 is specially designed at a convenient height to allow for easy access of mail totes while the worker is seated.



About Datum

Datum Filing Systems, Inc. has been designing and manufacturing filing, storage and office furniture solutions since 1968. Based in Emigsville, Pennsylvania, Datum is a family-owned and operated company that offers a full line of products designed to meet virtually any office furnishing need or storage application.

Dealers across America offer Datum products in addition to planning, moving and installation services. In-stock distributors coast to coast offer prompt delivery.



Our environment has become a subject of increasing importance in the world. It's the responsibility of every person and every enterprise to set a standard for sustainability with better processes and daily operations.

One important display of green-mindedness is our use of powder coating which is more environmentally friendly than liquid paint.

Datum currently has standards in place to minimize wasted raw materials. All scrap metal is recycled along with many office supplies. Furthermore, most Datum printed materials are produced on recycled paper.

As more options for environmentally-friendly products and services become available, Datum promises to expand its dedication to a greener way of conducting business for all our futures.

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